



## Children's Centre request for family support

This form does not replace the Early Help Assessment (EHA) and should only be completed if the criteria for an EHA are not met.

Is there an EHA in place Yes/No

Reason EHA has not been completed:

Contact the children's centre **before** completing this form.

<p>Date of referral:</p> <p>Name and contact details of referrer:</p>	<p>Agency of referrer:</p> <p>For Health use only: please tick</p> <table border="1" data-bbox="810 864 1481 999"> <tr> <td>antenatal contact</td> <td>New birth visit</td> <td>8 week contact</td> <td>1 year contact</td> <td>27 month review</td> </tr> <tr> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> </table> <table border="1" data-bbox="810 1003 1481 1169"> <tr> <td>Community Universal</td> <td></td> </tr> <tr> <td>Universal plus</td> <td></td> </tr> <tr> <td>Universal Partnership plus</td> <td></td> </tr> </table>	antenatal contact	New birth visit	8 week contact	1 year contact	27 month review						Community Universal		Universal plus		Universal Partnership plus	
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Universal plus																	
Universal Partnership plus																	
<p>Family name:</p>	<p>Family composition including children's date of birth:</p>																
<p>Address:</p> <p>Postcode:</p> <p>Contact number:</p>	<p>First language:</p> <p>Other languages spoken:</p> <p>Information about the location, surroundings, pets any potential risks</p> <p>Is there anyone with parental responsibility out of work?</p>																
<p>Reason for referral:</p>																	

Other known services involved with the family: e.g. childminder, pre-school, social care, health visitor.

Support required: Please state if this is a joint visit request

Expected outcomes:

I consent for this information to be shared with the children’s centre, I understand they will use the information to contact myself and my family to offer me a service.

Signed parent.....Date.....

Signed referrer.....Date.....

**General Data Protection Regulations 2018 – Privacy notice**

St Paul’s C/E Infant School and Sure Start Children’s Centre, Tongham (the ‘Centre’) respects your privacy rights and is committed to ensuring that it protects your details, the information about your dealings with the Centre and other information available to the Centre (‘your information’). In accordance with the General Date Protection Regulations 2018, the Centre will use your information, for the purpose of providing support to children, to (a) deal with your requests and administer its functions, (b) meet its statutory obligations, and (c) prevent and detect fraud. The Centre may share your information (but only with the minimum amount of information necessary to do the above and only where it is lawful to do so) with appropriate departments and agencies in accordance with the Multi Agency Information Sharing Protocol (MAISP). Further details, including Surrey County Councils privacy statement <https://www.surreycc.gov.uk/council-and-democracy/your-privacy/our-privacy-notice/children-schools-and-families> and a copy of the MAISP can found at [www.surreycc.gov.uk](http://www.surreycc.gov.uk)

Under the General Date Protection Regulations, St Paul’s C/E Infant School and Sure Start Children’s Centre, Tongham has a legal duty to keep the information held about you and your family up-to-date. **Please inform us if any of your details change.** We will update the information we hold about you to ensure that we are able to offer the most appropriate services and assistance to you and your family.

If you are providing personal information for other people, we would suggest that you inform them of this.

If you would like to apply for access to the information we hold about you please send a written request to Sue Baker, St Paul’s C/E Infant School and Sure Start Children’s Centre, The Cardinals, Tongham GU10 1EF

Date of first contact	Outcomes achieved	Date support completed
	YES NO PARTIALLY	

